

PROGRAM EXPECTATIONS



Children are expected to be able to:

- Follow program rules
- Participate appropriately in planned activities within a group of other campers
- Communicate with staff members and other children
- Cooperatively transition between activities and locations
- Stay within the activity area and not wander from the group
- Be cooperative in stimulating situations
- Follow directions from staff or guest presenters
- Respond appropriately to a variety of staff, children, and situations
- Treat others with respect
- Play cooperatively with other children
- Behave in a manner that does not pose an unsafe situation for themselves or others
- Be independent for personal care needs, such as eating a snack, washing hands, and toileting

Children with special needs are welcome to join us. Please, let us know how we can help reasonably accommodate your child. We rely on you to let us know how to best assist your child.

BEHAVIOR AND DISCIPLINE

Conflicts and Disruptive Behavior

When conflicts develop between children, program staff will listen to the children and help resolve the conflict through effective communication. Children must be respectful of other children, teachers, and staff.

We will apply the skills of conscious discipline (Composure, Encouragement, Assertiveness, Choices, Empathy, Positive Intent, and Consequences) to resolve the issue while involving the child/children in the solution.

Serious Conflicts

Serious conflicts include, but are not limited to the following:

- A child presenting danger to others or self
- A child unable to conform to the program rules
- A child showing disrespect to other children or teachers
- A child whose behavior is disruptive to the group and whose behavior demands an inappropriate or unsustainable amount of staff attention (ongoing one-on-one assistance)

Serious or continued conflicts will be handled in the following incremental manner:

- A child may not be allowed to participate in the particular activity where conflict exists for a designated period of time, or the child may be asked to write an apology.
- A conference with the child's parents will be scheduled to discuss options for solving the conflict.
- If the conflict persists and the staff considers it irresolvable and detrimental to the program or to other children, the parents will be directed to remove the child from the program.
- Serious conflicts, as determined by Administrators, may be handled by immediately directing the parents to remove the child from the program.
- In the event of a child being asked to leave the program, a prorated refund will be offered, not to include partial days of attendance when problems arose.

Please note that the rules will also apply to others who may be present at camp during pickup, drop-off, or any other times. We reserve the right to remove a child from camp if the behavior or treatment of staff by parents, relatives, or other individuals with the camper is considered unacceptable.

REGISTRATION

Registration is submitted online through our provided form. Registration is confirmed upon receipt of payment. Registration cannot be shared between siblings. Registration is per camper and siblings will need to be registered and signed up individually.

Camp Program Selection

For camp, various programs will be offered to campers based on age: Junior Campers (3-5), Classic Campers (6-10), Counselors-in-Training (11-14). Program selection is on a week-by-week basis. Classic Campers registered for the entirety (3 weeks) of Session A and/or Session B may select a “Hobby” to participate in daily for the Session.

TUITION, FEES, AND PAYMENT

Tuition for Classic Summer Camp and Junior Summer Camp are \$175/week, Counselor in Training Tuition is \$75/week for full day. Tuition is due at the time of registration.

Additional Fees

If you choose to participate in additional services, such as before care, after care, meal plans, Hobbies, etcetera, additional fees will be incurred as discussed at the time of enrollment in those activities.

TERMINATION OF ENROLLMENT

Voluntary Withdrawal

Refunds will not be available for winter or summer camp within 1 week from the start date, or once camp has begun.

Expulsion

The following may result in expulsion:

- Unresolved behavioral conflicts
- Unpaid tuition
- Repeatedly late pickups
- In the event of a child being asked to leave the program, a prorated refund will be offered, not to include partial days of attendance when problems arose.

PROGRAM HOURS

Full day camps run from 9:00am until 4:00pm daily. You must attend the session you register for. There is a 15 minute window for pick-ups and drop-offs (8:45am to 9:00am and 4:00pm-4:15pm).

DROP-OFF AND PICK-UP PROCEDURES

Morning Drop-off

Parents or authorized guardians are responsible for dropping off their camper at the designated area, during the allotted drop-off time. Parents may not drop off their children any earlier than the drop-off time indicated in their enrollment information. Although before care may be available for some programs, it is necessary to pre-register for this service.

Afternoon Pick-up

Parents or authorized guardians are responsible for picking up their child at the designated pick-up time.

Early Pick-up

Please send a note or email notifying Fort Myers Summer Camp staff what time you will be picking up your child if it is earlier than your usual pick-up time.

Late Pick-up

Parents must pick up their children no later than the pick-up time indicated in their enrollment information for their particular program. If the parent is unable to pick up the child, the parent should notify the designated emergency contacts to pick up their child. Although after care may be available for some programs, it is necessary to pre-register for this service. Parents will be charged \$1.00 for every minute beyond their designated pick-up time. Emergency contacts will be called by program staff after 15 minutes.

Authorized Pick-up/Emergency Contacts

Only those individuals authorized on the child's emergency contact form may pick up a child. A photo ID is required of anyone picking up a child. If a parent would like anyone other than those individuals listed, the parents must email or call the program earlier in the day to notify staff of the change, or add the individual to your form at drop-off.

Visitor Policy

Parents are welcome to stay with their children, to attend activity with them, or stay in our administrative areas during Day Camp. Parents who wish to stay must sign in with the administrator.

While parents are welcome to stay with their camper, we ask that you do not remove your camper from their designated area without notifying their counselor, this includes during, before, and after activity times. For the safety of all campers, our staff must be able to make accurate headcounts of campers at all times. If a parent's presence causes a disruption for their own camper or other campers, the administrator may ask the parent to wait in our administrative area.

Campers may not bring an unregistered child to camp with them. If you would like to arrange a tour for an interested family, please contact us.

ABSENCES

Absence Notification

If your child will be absent on a day when he or she is registered to attend a camp program, please email, call, or text by 8:00 a.m. on the date of the absence. Please note that tuition is not refundable and is based on scheduled attendance.

Program substitution or Make-up days

Make-up days may be provided if camp is cancelled due to weather or other unforeseen circumstances. Make-up days will not be provided due to illness or other camper absences.

If a camper is unable to attend a session for which they are registered, a substitution may be made at the discretion of the administration and with regard to space available.

LUNCH AND SNACK TIMES

Lunch

Please provide a packed lunch from home every day of camp. We do not have access to refrigerate or heat lunches, so please plan accordingly. Lunch may be available to order. Prepayment is required.

Snacks

There will be time between activities for snacks. If you pack a snack for your child, they will have time to eat it throughout the day. This will not be a formal, sit-down mealtime, so please pack snacks with that in mind. It will be child's responsibility to dispose of garbage responsibly. Snacks will be available to purchase for \$1 during certain snack times.

Please refrain from packing peanuts or peanut products for your camper.

WHAT TO BRING

For Camp, children will need:

- A packed lunch
- A water bottle (clearly labeled with camper's name)
- Sun Protection (sunscreen, hat, sunglasses)
- Closed-toed shoes
- Bug spray
- Snacks
- Weather appropriate clothing
- A change of clothes
- Swimwear and Towel (for water days)

If anything additional is necessary, this information will be communicated to parents. If these items are brought to camp, we will not be responsible for loss or damage.

Please make sure all clothing and other personal items are labeled and sent in a backpack or other sturdy bag.

Lost and Found

Lost and found will be kept by program staff for one week. Unlabeled items will be donated or disposed of if they are not collected within the allowed time. It is up to the owner to check for missing items.

Money

We will not be responsible for any money or other valuables brought to camp by your child.

Electronics

Recreational electronics should be left at home. Camper communication devices (phones, smart watches, etc.) are permitted, but must not cause a distraction. Campers may keep their cell phones in their back packs. Camp is

not responsible for damage to electronic devices. Items causing a distraction at camp will be confiscated and returned to the camper at pick-up.

Toys

Toys, stuffed animals, trading cards and other non-essential items should be left at home. Items causing a distraction at camp will be confiscated and returned to the camper at pick-up.

MEDICATION, ILLNESS, AND EMERGENCIES

Medication

Program staff will not be responsible for administering medication to children and request that medicine is not sent with your child to self-administer. If your child is on any medications, however, we do ask that you notify us so that we can monitor them for any adverse reactions. If a severe reaction occurs which necessitates medical attention, we need to have their medication information available, so please ensure that the health information form has been completed and is up to date.

Illness

Children can only attend camp if they are in good health. This policy exists for the protection of ourselves, our families, and of the other children, so it is imperative that it is followed. If your child or any member of your immediate family has been exposed to a contagious illness, we expect to be notified as soon as possible. Likewise, we will notify you if your child has been exposed to any illness while at camp.

If any of the following symptoms apply to your child, they will not be able to attend camp:

- Fever
- Lethargy
- Difficulty breathing
- Intestinal disturbance such as diarrhea or vomiting

- Rash with fever or behavior change
- Discharge from sores, eyes, or ears
- Excessive nasal discharge
- Conjunctivitis (pink eye)
- Severe cough
- Jaundice
- Head lice
- Contagious illness of any kind which results in the child being too ill to participate in daily activities

If your child shows any signs of a contagious disease, please keep them at home and report their condition to us as soon as possible. If any of the above symptoms are present when you bring the child to drop-off, they will not be permitted to stay. If any of the above symptoms arise while the child is at camp, we will call you to come pick them up. You must make arrangements to have the child picked up within 60 minutes of notification. If we do not receive confirmation from you that you are coming to get your child within 20 minutes of notification, this includes leaving a voice mail, we will contact the emergency contacts you have on file. During this time, your child will be separated from the other children.

Allergies

Due to a number of young children with severe anaphylactic peanut allergies at camp, we request that you do not bring any peanut or peanut butter snacks to any of our events, for your own camper.

Campers are not permitted to share food with one another. Please review this policy with your camper and explain the consequences that can result from sharing food with someone with allergies. We appreciate your assistance in keeping all of our campers safe.

Please be sure to list allergies on your child's registration form, so that all staff who interact with your child are informed. Campers who carry an epipen should

keep it in an insulated container of your choice with an ice pack. This container will stay with your camper at all times. It should be labeled with a tag with the Camper's Name and "EpiPen" so that it is easily located in an emergency. Upon the camper's arrival, the receiving staff will check for the EpiPen in the designated location, which will be noted on attendance sheets.

Emergencies

If an accident or medical emergency occurs, a staff member will: administer the necessary first aid immediately, call an ambulance if the child's injury requires emergency treatment, call the parents or emergency contact, and stay with the child at the hospital until the parent or emergency contact arrives.

Authorization for emergency treatment, along with insurance information, must be completed at the time of enrollment to ensure that in the event of an emergency, we can make sure your child receives the necessary treatment. Please keep this information updated. Parents are responsible for all costs involved in emergency medical treatment, including transportation, if required.

Disaster and Safety Policies

All staff is trained in our evacuation, disaster, and safety plans before the start of Camp. In the event that any of our action plans are required, staff members will begin notifying parents as soon as it is safe to do so.

INCLUSION POLICY

Camp HSR! does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. We strive to create an inclusive and welcoming environment for all members of our staff, student body, volunteers, and vendors. We are committed to supporting our diverse community and guiding our campers in accepting others and being true to themselves.

IMAGE CONSENT AND MEDIA RELEASE POLICY

By registering for any Fort Myers Summer Camp activity, permission is granted to use any photographs or videos of your child in connection with publicity for camp. Photos and videos may be posted on Facebook, Instagram, our website, and other social media. Photos may also be printed for distribution. We will never attach a child's name or personal information to any photo or video without explicit written permission.

TOBACCO, DRUG, ALCOHOL, AND FIREARMS POLICY

Tobacco use of any kind, including smoking and vaping, is not permitted at any Fort Myers Summer Camp activity. Possession or use of illegal substances, alcohol, or firearms is not permitted at any Fort Myers Summer Camp activity.

CONTACT INFORMATION

Parent Communication

Email is our primary method of communication. Please ensure that we have your correct email on file with your registration and check your email regularly while your camper is enrolled. We will communicate with parents via email, text message, telephone call. Please reach out to us the same way.

Contact

You may reach Fort Myers Summer Camp via email at info@fortmyerssummercamp.com. You may also text or call (239)324-0181.

Location

4141 Deleon St. Fort Myers, FL 33901
THIS IS NOT OUR MAILING ADDRESS.

Insurance and Registration

Fort Myers Summer Camp is a Florida non-profit organization. We are registered with the Florida Department of Children and Families as a summer camp provider, and we carry liability insurance.